

Please be aware that effective **September 1, 2004**, the deed recordation tax will be increasing due to legislative changes. A newly updated Fairfax County Cover Sheet Application to create cover sheets and calculate the increased recording fees will be available for use on CPAN and the Land Records webpage at [http://www.fairfaxcounty.gov/courts/circuit/land\\_records\\_info.htm](http://www.fairfaxcounty.gov/courts/circuit/land_records_info.htm)

All fees in our various standalone Cover Sheet Applications are impacted.

Customers who are currently using the Standalone Cover Sheet application, Version 3.x, dated January 2001, are asked to replace the system with the new cover sheet application at [http://www.fairfaxcounty.gov/courts/circuit/land\\_records\\_info.htm](http://www.fairfaxcounty.gov/courts/circuit/land_records_info.htm). Most copies of this application were distributed by CD-Rom in 2001. Effective September 1, 2004 we can no longer support this application; therefore, the fees will not be updated.

Customers who use the **Cover Sheet Generation and Fee Pre-Calculation tab on CPAN** may continue to use that function to generate cover sheets and receive accurate fee information.

Customers who use the **Cover Sheet Generation and Fee Pre-Calculation Link (for infrequent users and users running Windows XP)** from [http://www.fairfaxcounty.gov/courts/circuit/land\\_records\\_info.htm](http://www.fairfaxcounty.gov/courts/circuit/land_records_info.htm) may continue to use that function to generate cover sheets and receive accurate fee information.

All other customers are asked to download the updated Cover Sheet Application from the Land Records webpage at [http://www.fairfaxcounty.gov/courts/circuit/land\\_records\\_info.htm](http://www.fairfaxcounty.gov/courts/circuit/land_records_info.htm) .